



Quality is not an end but a way of life

Sheikh Mohammed bin Rashid







# **Company** Profile











































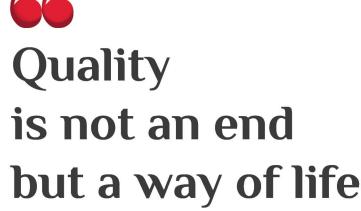




Sheikh Mohammed bin Zayed Al Nahyan

Sheikh Mohammed Bin Rashid Al Maktoum















## **Managing Director Message**



At Al-Marwa Company, we seek to complete government transactions (Amer & Tasheel) to lead and differentiate in providing various government services under one roof.

Where Al-Marwa relied on its mechanism of work on the fact that customer satisfaction is a priority that is not matched by another priority.

In order to fulfill the requirements of our clients in the best way, our company has employed teams of high caliber and long experience in various specialties.

And so we offer you many services that we have been keen to be more comprehensive to help you understand all the work procedures necessary to complete all your transactions. From this standpoint, the center's administration and all its employees strive to work according to studied plans and curricula-, and they are followed up first and amendments are made whenever necessary.

Amal Mortada Managing Director

**Amal Mortada**Managing Director













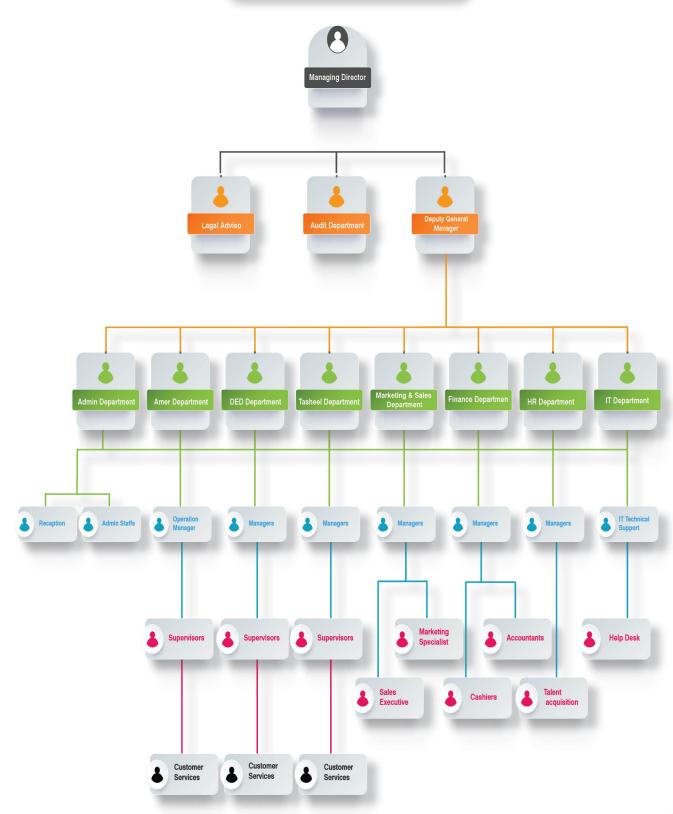








# **Organizational Chart**











## **Our vision**

To Build a strong relationship with customers and put them on the right business track to be at the top in UAE.



### **Our Mission**

We make the difference by providing the highest level of professional services to our clients through our highly dedicated professional staff.



## **Our Values**



### **Customers**

We develop a strong trust and relationship with our customers to make the difference in their lives.

## Quality

We provide an outstanding services to deliver premium value to our customers.

### **Teamwork**

We work together with full dedication and commitment to exceed expectation .

### **Integrity**

We sustain the utmost standard of integrity in all our actions .

## Respect

Our staff is our asset, We value them, Encourage their development and reward performance.

## **Personal Accountability**

We are personally accountable for delivering on our commitment.

### A will to win

We show our own strong will to win in every aspect of our business.









## **Businessmen Services**

**Immigration Services** 

**Emirates ID Typing** 

**Tasheel Services** 

**Medical Test Services** 

**Dubai Economy & Tourism Services** 

Legal Adviser

**Notary Services** 

**Providing National sponsor** 

Ejari New

Ejari Renewal

**Translation Services** 

Office for Rent

**Bank Inspection** 

**Labor Inspection** 

**PRO Services** 

**Company Formation** 









## **Immigration Services**

Entry Permit for Inside & Outside the Country

Change of status

Family Visa

Golden Visa

Residence Cancellation inside & Outside

Family Visit Visa

Newborn Baby Visa Processing

Sponsorship Transfer Company & Family

Visit Visa Extension for On Arrival & GCC Residents

New/Renewal of Establishment Card

Travel Report

Reduce Overstay fines

Visa stamping

Sponsor visa











## Tasheel Services

New Establishment Labor Card

Update Establishment Information

New and Renew Labor card application

Modifying and Deleting Sponsors from Establishmen

National new labor card application

Sponsorship transfer (express)

Relative sponsor work permit

Modify work permit

Part Time and Temporary Work Permits

Replacement of work permit

Nawakas scanning document

Cancel new labor card application

Online cancellation

WPS Exemption and Unblock WPS

Apply Quota

**Modify Quota** 











# **Dubai Economy & Tourism Services**

All Type of Licenses

Reserve trade name

Renewing the Trade name

Issuance of initial approval

Issuance of payment authorization

Dubai Municipality revenue

Add a partner

Delete a partner

Add activity

Delete an activity

Commercial permits

Issuance of initial approval for the branch

Change of location

Form Printing

Update the mobile number / Email











## **Notary Public Services**

Attestation of Contact

Attestation of power of Attorney

Attestation of Wills

Attestation of Decisions

Attestation of Judicial warning

Attestation of degrees

Incorporation contracts, annexes, and agent contract

**Local Services** 

Attesting legal notices

Agency certification (Public-Private)

Ratification of the termination of funding contracts

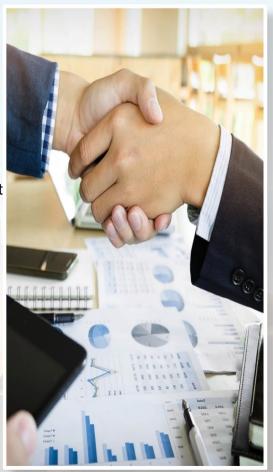
Certification of declarations and minutes of

meetings

Certification of the documents relinquishing the

cases and notifications

Ratification of a contract to sell a boat/ship











## **Emirates ID & Medical Test Services**

**Emirates ID for Local** 

**Emirates ID for GCC** 

Emirates ID New, Renewal for 1 Year

Emirates ID New, Renewal for 2 Years

Emirates ID New, Renewal for 3 Years

Emirates ID New, Renewal for 10 Year

Emirates ID Replacement



الهيئة الاتحادية للهـوية والجنسية FEDERAL AUTHORITY FOR IDENTITY & CITIZENSHIP الإدارة العامة للإقامة وشؤون الأجانب – دبي الاهامة للإقامة وشؤون الأجانب – دبي GENERAL DIRECTORATE OF RESIDENCY AND FOREIGNERS AFFAIRS - DUBAL



Medical test from Dubai Health Authority

Medical test from MOH( Ministry of Health )

Medical for Companies & Families (Normal –

48 Hours – 24 Hours – VIP)









## **Our Partners**













الهيئة الاتحادية للهـوية والجنسيـة FEDERAL AUTHORITY FOR IDENTITY & CITIZENSHIP الإدارة العامة للإقامة وشؤون الأجانب – دبي LIQLIO ILAIOR OR REGIONERS OF A FAIRS - DAY































# **CERTIFICATES AND AWARDS**

### Occupational Health & Safety Managment Systems



### **Environmenental Managment Systems**



### **Quality Managment Systems**









# Al Marwa's Events

### **National Day & Flag Days**



















### **Omrah Lucky Draw**























### **Birthdays & Events**

























